

College of Arts and Sciences

East/West Marine Biology Program

Dear Student:

Thank you for your interest in the East/West Marine Biology Program. This letter serves to inform you of the process for applying to the program for graduate credit. Since you have already earned a Bachelors degree, you are required to complete an application process with the Department of Biology in the Graduate School of Arts and Sciences. For information and downloadable application forms for the graduate program in Biology at Northeastern University, see <http://www.casdn.neu.edu/graduate/> and follow links to the biology department. If you are accepted, you will be able to earn graduate credit in the East/West program. Please find your options listed below.

1. Apply to the Master of Science in Biology degree program

An application includes the following:

Application form
Application fee (2003-2004 fee is \$50)
Personal statement
GRE scores
3 letters of recommendation

International students must also submit official TOEFL or IELTS scores and a DCF (Declaration and Certification of Finances form).

The application materials must be submitted by the Department of Biology's admission deadline. Please contact the department at (617) 373-2262 for the deadline.

If you are accepted to the Master of Science degree program, all of the graduate credit you earn in the East/West program may be counted toward your M.S. (pending approval of the Department of Biology Graduate Committee).

2. Apply as a non-degree, special student

An application includes the following:

Application form
Application fee (2003-2004 fee is \$50)
Personal statement
2 letters of recommendation

International students must also submit official TOEFL or IELTS scores and a DCF (Declaration and Certification of Finances form).

Special Students are expected to maintain a B (3.000) average in their course work. In addition, according to University and Graduate School policy, *only the first sixteen (16) semester hours earned as a Special Student may be applied to a graduate degree at Northeastern.* If you are planning to apply to a degree program, you are advised to complete your application (refer to section 1 for details) before you reach the sixteen (16) semester hour limit. Please contact the Department of Biology at (617) 373-2262 (or another department to which you wish to apply) to determine its deadlines. After the department has reviewed the application and made a recommendation, the application will be forwarded to the Graduate School of Arts and Sciences.

Please submit your completed application to the Department of Biology at the following address:

Department of Biology
134 Mugar Hall
Northeastern University
Boston, MA 02115

In addition, please send a copy to me at the address below. If you have any questions about the East/West program or the application process, feel free to contact me. We look forward to receiving your application.

Sincerely,
Sal Genovese, Director
East West Marine Biology Program

Marine Science Center
Northeastern University
East Point, Nahant, Massachusetts 01908
Phone: 781-581-7370 x-311 Fax: 781-581-6076
E-mail: s.genovese@neu.edu